

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



5551 S. Tom Bass Road
Columbia, MO 65201
Phone: (573) 886-4391

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: December 5, 2024
RE: Purchase Agreement: C000889 (CT170457009) - DocuSign Electronic Signature Licenses with CaraSoft Technology Corp.

Attached for signature is contract # C000889 (State of MO cooperative contract CT170457009) - DocuSign Electronic Signature Licenses with CarahSoft Technology Corp. This is for the licenses that allow the County to route documents through DocuSign for electronic signature. There are 20 seats included: Purchasing (3), Children's Services (2), Legal (2), Information Technology (1), Resource Management (1) and Sheriff (10). (1) is an extra license because it's cheaper to purchase 20 to get the discount than to purchase 19.

Total cost of agreement for the period 01/01/25 - 12/31/25 is \$14,866.43 and will be paid from department 1118 – Purchasing, account 70100 - Software Subscriptions. \$15,000 is budgeted for 2025.

cc: Contract File